

1 Organization Ordinance

ORDINANCE # 4-21-14

BE IT ORDAINED BY THE COUNCIL OF THE RAINSVILLE, ALABAMA that the order of Procedure in all instances for meetings of the council shall be as follows:

- Section 1: That the rules or order of procedure herein contained shall govern deliberations and meetings of the council of Rainsville, Alabama
- Section 2: Regular meetings of the council shall be held on the following dates: the first and third Monday of each month.
- Section 3: Special meetings may be held at the call of the presiding officer by serving notice on each member of the council not less than 24 hours before the set for such special meetings or special meetings may be held as otherwise provided by Section 11-43-50, Code of Alabama 1975 or other law. Notice of all special meetings shall be posted on a bulletin board accessible to the public at least 24 hours prior to such meeting.
- Section 4: A quorum shall be determined as provided by Section 11-43-48, Code of Alabama. The number of members required to make a quorum does not change when a council has vacancies. Council members who are present at a council meeting that have a conflict of interest on a particular issue can be counted for purposes of making a quorum even though they cannot vote on a particular issue.
- Section 5: All regular meetings shall convene at 5:30 o'clock p.m. at the Agri-Business Center and all meetings shall be open to the public.
- Section 6: The Order of Business shall be as follows:
1. A call to order.
 2. Roll call
 3. Reading and approval of the minutes of the previous meeting.
 4. Reports of standing committees.
 5. Reports of special committees.
 6. Reports of officers.
 7. Reading of petitions, applications, complaints, appeals and communications, etc.
 8. Auditing accounts.
 9. Resolutions, ordinances, orders and other business.
 10. Public Comments – limited to 3-4 minutes a person.
- Section 7: No person, not a member of the council shall be allowed to address the same while in session without permission of the presiding officer.

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- Section 8: Motions shall be reduced in writing when required by the presiding officer of the council or any member of the council. All resolutions, ordinances and any amendments thereto shall be in writing at the time of the introduction and read aloud or summarized before voting.
- Section 9: Motions to reconsider must be made members how voted with a prevailing side and at the same or next succeeding meeting of the council.
- Section 10: Whenever it shall be required by one of more members, the “yeas” and “nays” shall be recorded and any member may call for a division on any question.
- Section 11: All questions of order shall be decided by the presiding officer of the council with the right of appeal to the council by any member.
- Section 12: The presiding officer of the council may at his or her discretion, call any member to take the chair allow him or her to address the council, make a motion or discuss any other matter at issue.
- Section 13: Motions to lay any matter on the table shall be first in order; and on all questions, the last amendment, the most distant day and the largest sum shall be first put.
- Section 14: All meetings of the council shall be open to the public, except when the council meets in executive session as authorized by state law.
- Section 15: The council may meet in executive session only for those purposes authorized by state law. When a councilmember makes a motion to go into executive session for an enumerated purpose, the presiding officer shall put the motion to a vote. If the majority of council shall vote in favor of the motion to go into executive session, the body shall then move into executive session to discuss the matter for which the executive session was called. No action may be taken in an executive session. When the discussion has been completed, the council shall resume its deliberations in public.
- Section 16: A motion for adjournment shall always be in order.
- Section 17: The rules of the council may be amended in the same manner as any other ordinance of general and permanent operation.
- Section 18: The rules of the council may be temporarily suspended by a vote of two-thirds of the members present.
- Section 19: The chairman of each respective committee or the councilmember acting for him or her, shall submit or make all reports to the council when so requested by the presiding officer or any member of the council.
- Section 20: All ordinances, resolutions or propositions submitted to the council which require the expenditure of money shall lie over until the next meeting; provided, that such ordinances, resolutions, or propositions may be considered earlier by unanimous consent of the council; and, provided further, that this rule shall not apply to the

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current expenses of, or contracts previously made with, or regular salaries of officers or wages of employees of the city.

Section 21: The clerk, attorney, chief of police and such other officers or employees of the City of Rainsville, shall, when requested, be present to attend meetings of the council and shall remain in the council room for such length of time as the council may direct.

Section 22: No ordinance or resolution of a permanent nature shall be adopted at the meeting at which it is introduced unless unanimous consent be obtained for the immediate consideration of such ordinance or resolution, such consent shall be by roll call and the vote thereon spread on the minutes.

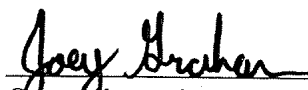
Section 23: Robert's Rules of Order is hereby adopted as the rules of procedure for this council in those situations which cannot be resolved by the rules set out in this ordinance.

Section 24: The preliminary agenda will be submitted on the Wednesday prior to the upcoming week's meeting. The final agenda will be submitted on Friday at 12:00 noon will all supporting documents for speakers to address the council.

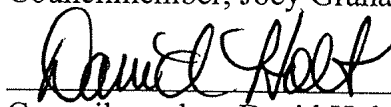
Section 25: This ordinance shall go into effect upon the passage and publication as required by law.




Councilmember, Brandon Freeman



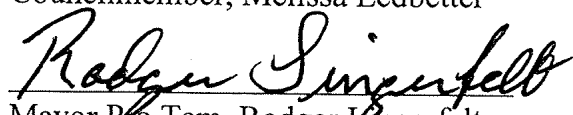
Councilmember, Joey Graham



Councilmember, David Holt

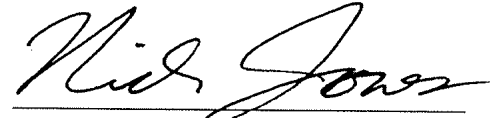


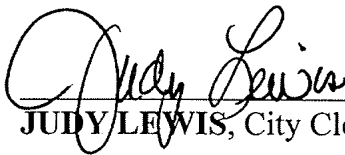
Councilmember, Melissa Ledbetter



Mayor Pro Tem, Rodger Lingerfelt

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NICK JONES, Mayor


JUDY LEWIS, City Clerk

CLERK'S CERTIFICATE

I hereby certify that Ordinance No. ~~07-07-2014 (A)~~ ⁴⁻²¹⁻¹⁴ was published on the 22nd day of May, 2014, by publication of the same.

- in the *Mountain Valley News*, a newspaper of general circulation in the City of Rainsville.
- by posting at Rainsville City Hall, the Rainsville Public Library, the Rainsville Post Office, and Rainsville Fire Hall (on the _____ day of _____, 2014).


JUDY LEWIS, City Clerk